



**24 Cross Street, Reading, RG1 1SN, England**

## ***Customer Service Policy***

The Directors and Management of Pro4net Ltd are committed to operate every aspect of the business at standards that provide the highest possible quality of service to all clients.

To reinforce this commitment, a Quality Management System, operates in all areas of the company, to ensure that the company operates effectively and efficiently and meets the needs of customers.

We hope you will be fully satisfied with the service you receive from Pro4net Ltd, but if you have a complaint about our services we want to hear from you. We will take your complaint seriously and will address it and respond to it as quickly as possible.

**How to send your feedback:** You can send us your comments or complaints on our service, which we will deal with confidentially, by telephone, online or in writing.

### **IN WRITING**

If you wish to write to us with your comments or complaints about Pro4net Ltd, write to:

**Quality Control Pro4net Ltd** : 24 Cross Street, Reading, England, RG1 1SN.

### **ONLINE**

To provide feedback on any part of our services please email: [info@pro4net.com](mailto:info@pro4net.com).

By telephone

Please call **+44 (0) 118 9507114** requesting a conversation with our Customer Services Manager

[www.pro4net.com](http://www.pro4net.com)